

# Publication Ethics

Dastavezi | the Audio-Visual South Asia

The publication principles of *Dastavezi the Audio-Visual South Asia* are based on the guidelines of the Committee on Publication Ethics (COPE).

Dastavezi editors are accountable for everything published in *Dastavezi*.

## Authorship

Whoever contributed in important ways to the research must be named. This can take the form of an acknowledgement depending on the kind and intensity of the contribution. In case of co-authored articles or films, the author with whom we are corresponding must make sure that all co-authors agreed to the submission and approved the final version. They should be taken into the loop during the whole process of editorial communication.

After the manuscript is submitted, our authors must ensure that they have written original works and that they own the rights to the work. If they use what others have been written or worked upon, they need to make sure that this has been appropriately cited. This also pertains to work that is so far unpublished. By submitting to *Dastavezi* the authors ensure that their work has not previously been published. It can also not be considered for publication elsewhere.

If the authors want to include data or wording that they have used in another work, it must be clearly identified. If passages of the work are translated, they must be marked as such and the name of the translator(s) must be given.

The editors will take all reasonable steps to prevent the publication of articles where there has been any misconduct. These include the manipulation of citations, plagiarism and the fabrication and falsification of data. The editors of the journal must not encourage any action that make such misconduct possible.

## Complaints, appeals, and ethical oversight

Any complaint that comes up during the publication process will be investigated by Dastavezi's editorial team and dealt with under the guidelines of COPE. We will give all parties an opportunity to justify their actions, respond to allegations and make their case.

The editors take any infringement on the publication ethics of *Dastavezi* seriously. Any article that is under the suspicion of some misbehavior will be investigated and the board will be informed. We will first contact those suspected of misconduct and get their response on the accusation. Depending on the gravity, we will issue a warning to comply with our guidelines. If, however, the guideline is repeatedly transgressed or if the transgression is of a certain magnitude, we will inform the relevant institution that handles such kind of offences. The editors will document the process and make sure that the investigation will be fair.

### **Conflicts of interest**

In case the authors have any competing interests, these should be stated before the review process begins. We will publish all relevant competing interests for all contributors including editors. We will also include corrections in a new edition of individual articles if competing interests are made apparent after the publication.

*Dastavezi* allows editors to publish their peer-reviewed articles in the journal. The journal is conceived as a way to connect for a small but growing academic community that sees audio-visual media as legitimate sources of knowledge. However, we keep contributions of editors to the same standards of peer-review as any other publication. This is done by having them checked by the board and by letting other members of the board handle the process without a back track to the editors in question.

### **Intellectual property, data sharing, and reproducibility**

Taking account of the emergence of a participatory digital media-culture, and pursuing the idea of free access to scientific and audio-visual content, this journal is open-access and publishing is free of any charge. Authors retain copyright and confer to the journal the right of first publication with the work simultaneously licensed under a Creative Commons Attribution License (CC BY-NC-ND 4.0) that allows others to share the work with an acknowledgement of the work's authorship and initial publication in *Dastavezi*. Authors are able to enter into separate, additional contractual arrangements for the non-exclusive distribution of the journal's published version of the work (e.g. publish it on an institutional repository or as an essay in a book), with an acknowledgement of its initial publication in *Dastavezi*.

### Options for post-publication discussions and corrections

If serious mistakes on the level of content have entered the published article, a new e-version of the article can be published as a corrected version. The original version will remain visible on the page. However, the new version will be foregrounded so that the process of correction is transparent and accountable. If the error is of a major magnitude the editors can consider to retract the article (e.g. if at a later point in time the article can be shown to have grave factual errors).

